



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **PHILCOPY CORPORATION**
 Address : 793 J.P Rizal St., Poblacion, Makati City

P.O. No. : **23-10-0757**
 Date : **10/27/2023**
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 30 Calendar Days
 Payment Term : within 45 days upon completion of delivery

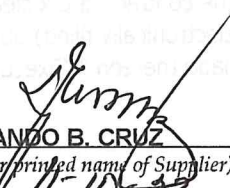
ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	UNIT	1	<p>Heavy Duty Photocopier Machine, KYOCERA ECOSYS M2540DN/L</p> <p>digital color copier which is capable of network printing, color scanning, and network fax has at least 512mb memory and upgradeable to maximum of 1,536mb capable of copy and print speed of at least 21 copies per minute, A4 must be capable of copy and print resolution of at least 1,200x1,200dpi, 9,600x600 multi-bit technology, 600x600dpi capable of at least 32 seconds or less warm-up time must have paper sizes of at least legal capable of input capacity of at least 250-sheet universal paper cassette and 50-sheet multi-purpose tray supports USB, LAN, and Wifi Must be supported by the latest version of windows OS and Mac OS with at least 3 years of parts replacement free of charge or up to 100,000 duty cycles (print, scan, copy), whichever comes first. with a warranty on accessories for at least 1 year the installation will be taken care of by the supplier with free repair service for at least two (2) years and if the unit required prolonged service, the supplier shall install a buckup unit.</p> <p style="text-align: center;">*Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference/Technical Specification and Bid Bulletin/s, if any. ***** Nothing Follows *****</p>	86,000.00	86,000.00
For the use of Action Line Division for the use of Action Line					

Control No. **4994** GRAND TOTAL : **Php 86,000.00**

Total Amount in Words Eighty-six Thousand Pesos Only.


In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :



ROLANDO B. CRUZ
 (Signature over printed name of Supplier)

 Date

Very truly yours,


VICTOR M. REGIS A. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


RODRIGO M. DE DIOS
 (Authorized Official)

Funds Available :


JUVY A. CUENCO
 Chief Accountant

Amount : 86,000

OBR No. : 100-2023-06-0168-1013